

Advanced & Specialized Course Descriptions

Adult Sex Crimes Investigations – 40 clock hours – salary incentive or mandatory

This course provides an overview of sex crimes investigations for the officer and investigator with limited experience in this area, and an introduction to the problematic, legal, investigative, and evidentiary aspects of sex crimes.

Advanced Instructor Course – 12 clock hours – mandatory only

This class will prepare an instructor to better present course information using PowerPoint and open source media with enthusiasm and excitement. Instructors will also learn how to use Excel to easily format an exam. One should be a current instructor to take this course.

Advanced Report Writing and Review – 40 clock hours – salary incentive or mandatory

This course provides a detailed review of language skills: penmanship, spelling, word choice, grammar, sentence structure, and punctuation. After laying this foundation, the course will cover the report writing process: gathering, recording, and organizing facts, and writing, editing, and proofreading the report.

Advanced Tactical shotgun – 24 clock hours – mandatory retraining only

This course offers patrol officers an opportunity to improve core shotgun marksmanship skills, firearms handling, lethal force decision making, and tactical survival techniques. Instructors will use a building block approach, combining lecture, group discussion, demonstration, and live fire range training. Required equipment and supplies as follows: duty shotgun with tactical sling (CJI will provide the 12-gauge ammo), duty pistol with 200-rounds of ammo, duty gear to include vest, and flashlight.

Advanced Tactical Handgun – 24 clock hours – mandatory retraining only

This course offers patrol officers an opportunity to improve core marksmanship skills, firearms handling, lethal force decision making, and tactical survival techniques. Instructors will use a building block approach, combining lecture, group discussion, demonstration, and live fire range training. Required equipment and supplies as follows: duty weapon, duty gear to include vest, flashlight, and 500 rounds of ammunition.

Agency Inspector's Course – 24 clock hours – mandatory only

This is an instructor course enabling one to teach the concepts of a Breath Test Operator. The student must have the general instructor certificate and 3-years' experience as a Breath Test Operator.

Basic Traffic Homicide Investigations – 80 clock hours – salary incentive or mandatory

Students will recall the advanced skills needed to analyze data collected at a traffic crash scene in order to recreate the events that caused or contributed to a fatal traffic crash and accurately document the crash.

Behavioral Analysis – 8 clock hours – mandatory only

This class will help criminal justice officers recognize behavioral tells and body language associated with those who have committed extreme violence and or mass murder. The desired outcome is for officers to be able to identify and manage suspects before they become perpetrators of violence. The target audience for this class is school resource officers, correctional officers, and patrol officers.

Body Language & Deception in High Risk Environments – 24 clock hours – mandatory only

This course provides students with an overall understanding of body language, personality differences, and deception. Students will learn how to detect when someone is being untruthful from a body language and verbal clues, and how to articulate these observations in reports and court proceedings. The class combines lecture, video presentations, and field exercises in order for students to learn to: identify body positioning and its meaning in a variety of situations; apply these observations to deal with people more effectively; identify body language that may indicate manipulation or deception; identify common personality types and traits; recall how these types and traits can affect field interactions; identify common methods of deception by observing body language and verbal clues; and apply counter-deception methods.

Breath Test Operator Renewal Course – 16 clock hours – mandatory only

This course is the initial training for students to learn the role of a breath test operator as it relates to obtaining and analyzing breath samples during the breath test. Students will also learn how to obtain and maintain a Breath Test Operator permit.

Breath Test Operator Renewal Course – 4 clock hours – mandatory only

This course is to recertify students who have already completed the Breath Test Operator Course. The student will review the role of a breath test operator as it relates to obtaining and analyzing breath samples during the breath test and how to obtain and maintain a Breath Test Operator permit.

Building & Maintaining a Sound Behavioral Climate – 40 clock hours – salary incentive or mandatory

This course provides leaders with the techniques needed to build and maintain a sound behavioral climate in an agency. Students will learn about human resource management, performance management, and effective communication. Students should be graduates of the Line Supervision course and also be serving in a supervisory or management role.

Case Preparation & Court Presentation – 40 clock hours – salary incentive or mandatory

This course is to train law enforcement or correctional officers in the advanced concepts and practice of case preparation and court presentation.

Child Sex Crimes Investigations – 40 clock hours – salary incentive or mandatory

This course will provide an overview of child sex crimes and abuse investigations for the officer and investigator with limited experience in this area, and an understanding of the problematic, legal, investigative, and evidentiary aspects of child sex crimes.

CJ Leader Ethics – 40 clock hours – mandatory only

This course provides a critical examination of conduct and ethics of criminal justice supervisors, managers, and leaders, focusing on topics that may give rise to civil liability concerns. The course also provides a critical examination of decision-making skills and human relations within criminal justice agencies.

CJ Officer Ethics – 8 clock hours – mandatory only

This course provides a critical examination of conduct and ethics of criminal justice supervisors, managers, and leaders, focusing on topics that may give rise to civil liability concerns. The course also provides a critical examination of decision-making skills and human relations within criminal justice agencies.

Crimes Against the Elderly– 40 clock hours – salary incentive or mandatory

This course provides training designed to increase understanding of the laws as they have been written to protect Florida's elderly adult populations, identify elder issues that currently exist within our communities, recognize specific crimes and the impact of those crimes on the elderly adult populations, and be familiar with criminal justice and social service resources available to enhance law enforcement's response to crimes against elderly adults.

Crisis Intervention – 40 clock hours – salary incentive or mandatory

This course is designed to provide law enforcement officers with an understanding of the dynamics of a crisis, effective response strategies and tools for positive management of a crisis event.

DEACTIVATED Computer Crime Investigations – 40 clock hours – salary incentive or mandatory

This course is designed for general law enforcement officers and detectives who need to gain a basic understanding of computer and cyber- crimes investigations. This course will provide an understanding of the types of computer crimes and how they relate to identity theft, fraud, child pornography/predator, and network sharing. It will provide basic investigative strategies and evidentiary considerations when conducting an investigation involving computers, networks, and related technology. Legal information is taught throughout the course as it relates to the topic.

Conducting Background Investigations – 40 clock hours – salary incentive or mandatory

This course is designed as an overview of conducting candidate backgrounds for the officer, investigator, or non-sworn personnel with limited experience in this area. Students will gain an understanding of the problematic, legal, investigative, and evidentiary aspects of background investigations.

Defensive Tactics Instructor Course – 80 clock hours – mandatory only

This specialized instructor course provides the required training an officer must have to apply for a High-Liability Instructor Certification in Defensive Tactics. Student should be a graduate of the Florida General Instructor Techniques Course and have 3 years of experience as a certified criminal justice officer 3 years of experience in defensive tactics or similar disciplines.

Developing and Maintaining a Sound Organization – 40 clock hours – salary incentive or mandatory

This is an advanced leadership course presenting the techniques needed to develop and maintain a sound organization. Students will learn about organizational theories and structures, as well as how to establish organizational accountability and lead through change. This course is considered the capstone of the Leadership Certificate Program. Students must be graduates of the Middle Management course and serve in a supervisory or management role within their agency.

Domestic Intervention & Investigations – 40 clock hours – salary incentive or mandatory

This course presents the fundamentals of domestic intervention and investigations techniques to general law enforcement or correctional officers. It provides an overview of domestic violence and its effect on families and first responders as well as the problematic, legal, investigative, and evidentiary aspects of domestic violence.

Edged Weapons for Criminal Justice Officers – 16 clock hours – mandatory only

This class introduces students to proper responses when faced with an edged weapon attack. Students will become familiar with the basic techniques of edged weapon combat, which will help officers make better tactical decisions and improve officer safety.

Electronic Stakeout – 8 clock hours – mandatory only

This class is designed to familiarize students to GPS tracking devices, specifically ESO(r) Tactical Trackers. These devices can be deployed in any high-value asset targeted by thieves for recovery and apprehension of criminals. This is not an FDLE certified class.

Field Training Officer Program – 40 clock hours – salary incentive or mandatory

This course provides aspiring Field Training Officers (FTOs) with the basic training and evaluation skills needed to coach, teach, and mentor new recruits through an agency field training program. Students should have three years of experience as a certified officer.

Financial Planning for CJ Officers – 12 clock hours – mandatory only

The objective of this course is to help CJ officers make better personal financial decisions throughout their careers, effectively using their current wage and benefit package, and preparing them for a financially stable retirement.

Firearms Instructor Course – 44 clock hours – mandatory only

This specialized instructor course provides the required training an officer must have to apply for a High-Liability Instructor Certification in Firearms. Student should be a graduate of the Florida General Instructor Techniques Course and have 3 years of experience as a certified criminal justice officer 3 years of experience in firearms training.

First Aid Instructor Course – 40 clock hours – mandatory only

This course is for experienced first responders who want to become certified to instruct criminal justice basic recruit First Aid classes teaching responsibilities for safe and effective response to an emergency medical situation. Students must be graduates of an authorized CPR Instructor Certification course and the Florida General Instructor Techniques Course.

Florida General Instructor Techniques Course – 64 clock hours – mandatory only

This course introduces the student to the role, responsibilities, skills, knowledge, and expectations of a successful instructor. Students will learn to facilitate discussions and build instructional abilities and techniques with and without electronic resources. These skills are fundamental to all leaders. Students must have two (2) years of experience in the field, with the intent of becoming an instructor in their agency.

Gangs & Security Threat Groups – 40 clock hours – salary incentive or mandatory

This course provides an overview of investigating gangs and security threat groups for the officer and investigator with limited experience in this area. The course will provide a framework for a collaborative response or initiation of conducting investigations of gangs and security threat groups.

General Instructor Refresher Course – 8 clock hours – mandatory only

This course is designed for instructors who have allowed their certification to expire or did not obtain their General Instructor Certification within four years of completing the Florida General Instructor Techniques Course. The course will refresh instructors' core knowledge, skills, and abilities to provide efficient and effective training to fellow criminal justice personnel in those skill or subject areas dictated by local need.

Ground Fighting – 40 clock hours – mandatory only

This course is an advanced defensive tactics course providing law enforcement and correctional officers with ground fighting tactics and techniques applicable in street encounters and violent conflict resolution. This class is physically demanding and attendees must be conditioned and healthy.

Hostage Negotiations - 40 clock hours – salary incentive or mandatory

This course provides the hostage negotiator with the skills needed to resolve a situation involving a hostage taker, barricaded subject or suicidal individual. This course provides instruction on the topic of hostage negotiation at a fundamental level, and when combined with previous experience, will enable the student to successfully respond to an incident.

Injury & Death Investigations – 40 clock hours – salary incentive or mandatory

This course provides the officer and investigator with limited experience in death and related injury investigations, and a general insight into investigative, legal and evidentiary considerations that are essential in this kind of investigation.

DEACTIVATED Investigating Crimes Against Children – 40 clock hours – salary incentive or mandatory

This course provides the officer and investigator with the advanced skills necessary to investigate crimes against children effectively.

Investigation & Supervision of Officer Involved Deadly Force – 40 clock hours – salary incentive or mandatory

This course provides the officer and investigator with an understanding of the responsibilities of the initial-responding officer, lead-investigator and supervisor in supervising and conducting the investigation of an officer-involved deadly force incident (OIDFI). Officers should be familiar with their own agency policies and procedures pertaining to this kind of investigation.

Interviews and Interrogations – 40 clock hours – salary incentive or mandatory

This course is designed as an introductory course in interviewing and interrogating techniques for various classes of individuals and suspects as well as related state and federal laws. The course covers techniques of investigative observation and interviewing, case development, and preparation for trial and court testimony.

Introduction to Investigations (formerly Detective Academy) – 40 clock hours – mandatory only

This course is designed for new or aspiring detectives to learn basic crime prevention techniques and procedures used criminal investigations and resolution. The class will use real-world video, case studies, role-play, and lecture to prepare students to be effective as a new detective. It will emphasize crimes against people and property, white collar crimes, crimes involving narcotics, and introduce cybercrimes investigative techniques. It will also delve into case management, crime scene investigations, and administrative issues.

Krav Maga Level I Instructor – 40 clock hours – mandatory only

This is an intensive instructor course that develops candidates' physical skills, teaching skills, and fundamental knowledge to teach Level 1 Krav Maga classes. At the conclusion, students must demonstrate proficiency in practical application and instructor techniques, and pass a written end-of-course examination. Students must have a high level of fitness and a strong desire to teach self-defense.

Leadership Ethics – 40 clock hours – mandatory only

This course provides a critical examination of conduct and ethics of criminal justice supervisors, managers, and leaders, focusing on topics that may give rise to civil liability concerns. The course also provides a critical examination of decision-making skills and human relations within criminal justice agencies.

Line Supervision – 80 clock hours – salary incentive or mandatory

This course provides current and future leaders with philosophical content and practical exercises in basic supervisory and management skills. It uses “real-world” videos, case studies, situational role-playing, and lecture presentations to help prepare students in becoming effective as a new leader in an agency. Students must have two (2) years of experience in the field with the intent of becoming a leader in their agency.

Lowlight Instructor – 16 clock hours – mandatory only

This course is for experienced lowlight firearms users and will emphasize the purpose and importance of ongoing lowlight firearms training from an instructors’ perspective. Students will learn how to instruct students on lowlight firearms tactics and techniques using tactical flashlights and duty weapons. Students must be graduates of the Lowlight User or an equivalent course.

Lowlight User – 8 clock hours – mandatory only

This course is for firearms users wanting to increase their ability to operate in lowlight conditions. It will emphasize the purpose and importance of ongoing lowlight firearms training. Students will learn lowlight firearms tactics and techniques using tactical flashlights and duty weapons.

Middle Management – 40 clock hours – salary incentive or mandatory

This is an advanced leadership course providing an introduction to the typical duties and responsibilities of a middle manager in a criminal justice agency. The curriculum focuses on leadership principles used at the staff level by reinforcing communication and interpersonal skills; cultivating planning and problem solving methods; exploring stress and crisis management techniques; examining diversity and ethical issues; discussing agency liability and policy development; and exploring organizational design and budgets. Students must be graduates of the Line Supervision course, and either aspire to or hold a position of agency leadership before taking this class.

Narcotics & Dangerous Drugs – 40 clock hours – salary incentive or mandatory

This course is designed to provide criminal justice officers and investigators information regarding narcotics and dangerous drug investigations. This course will provide an understanding of the problematic, legal, investigative, and evidentiary aspects of narcotic and dangerous drug investigations and how they relate to money laundering. Legal information is taught throughout the course as it relates to the topic.

Olson Combat System for Criminal Justice Officers – 24 clock hours – mandatory only

This course introduces students to a realistic, practical self-defense system that improves an officer’s ability to defend against attacks and gain compliance of an assailant. Students will become familiar with a broad range of self-defense techniques that conform to the use-of-force continuum. Techniques include wrist and joint locks, striking techniques, throws and take downs, asp/baton techniques, and knife and stick fighting techniques.

Organized Crime – 40 clock hours – mandatory only

This course covers the origin and history of traditional and transnational organized crime, investigative techniques, specific crimes, and challenges law enforcement faces to combat these organized groups. OBJ: Students will recall of how pervasive organized crime is and the various facets involved within the business of organized crime, and will be able to apply this knowledge during the course of their service.

Parking Enforcement Specialist for Civilians – 16 clock hours – mandatory only

This course is designed to prepare a non-sworn employee with the fundamental requirements to perform, analyze, and enforce parking enforcement violations. The basis of this course is to link training with the tasks required of the position, which will ensure a blend of theoretical knowledge and practical application.

Physical Fitness Trainer Course – 32 clock hours – mandatory only

This course is designed to provide a general understanding of the necessary components and information to develop a physical fitness training program and facilitate and implement the program in a safe and effective manner. Students should be in above average physical fitness.

Planning the Effective use of Financial Resources – 40 clock hours – salary incentive or mandatory

This course is designed to provide a criminal justice officer with general financial concepts and terms, financial systems, budgets, and the effective use of financial information within a criminal justice agency. Students will also gain a practical knowledge of budget development and justification. Students should be graduates of Line Supervision and in a supervisory role to get the most out of this class.

DEACTIVATED Sex Crimes Investigations – 40 clock hours – salary incentive or mandatory

This course provides the officer and investigator an overview of sex crimes investigations, and an understanding of the problematic, legal, investigative, and evidentiary aspects of sex crimes.

School Resource Officer – 40 clock hours – salary incentive or mandatory

This course introduces the mission and role of the School Resource Officer (SRO). SRO candidates will learn to explain and employ school-based policing and school safety strategies to protect and serve kindergarten through high school campuses.

Spanish for CJ Professionals – 40 clock hours – salary incentive or mandatory

This is an introductory course in the concepts of RADAR/LASER speed measurement devices in which the student learns operating procedures, courtroom testimony, and qualifies as a RADAR/LASER operator.

Speed Measurement – 40 clock hours – salary incentive or mandatory

This is an introductory course to provide non-Spanish speaking criminal justice professionals with the basic Spanish language skills needed to communicate criminal justice commands.

Speed Measurement Instructor – 40 clock hours – mandatory only

This is an instructor course enabling one to teach the concepts of RADAR/LASER speed measurement devices. The student must have the general instructor certificate and 3-years' experience as a speed measurement device operator.

Tactical Handgun for Patrol Officer – 16 clock hours – mandatory only

This course will use a building block approach, combining lecture, demonstration, live fire range training and group discussion to improve the students existing level of marksmanship, firearms handling skills and ability to manage advanced firearms skills. Upon completing this course, the student will have acquired new core skills in marksmanship, firearms handling in addition to lethal force decision making and officer survival. Required equipment and supplies as follows: duty weapon, duty gear to include vest, flashlight, and 500 rounds of ammunition.

Tactical Low-light Handgun – 16 clock hours – mandatory only

This course introduces students to effective techniques for low-light tactical operations, using practical application exercises of hand-held and weapon-mounted lights, and low-light building search and partner/team tactics. Training will also include force-on-force and live fire components.

Tactical Pistol & Patrol Rifle – 24- clock hours – mandatory only

This course will build on basic marksmanship and tactical operations to prepare criminal justice officers to employ advanced gun fighting skills and lethal force decision making. It combines lecture, demonstration, and live-fire range training to achieve these results. Students must bring the following: handgun and 3 magazines (minimum); patrol rifle and 3 magazines (minimum); back-up weapon (recommended); cleaning kit; ear & eye protection; and 1,000 rounds for each weapon. Trainees must wear range appropriate attire (tactical shirt, pants, and boots are recommended).

Tactical Rifle for Patrol Officer – 16- clock hours – mandatory only

This course will use a building block approach, combining lecture, demonstration, live fire range training and group discussion to improve the students existing level of marksmanship, firearms handling, and ability to manage advanced firearms skills. Upon completing this course, the student will have acquired new core skills in marksmanship, firearms handling in addition to lethal force decision making and officer survival.

Vehicle Operations Instructor Course – 40 clock hours – mandatory only

This course is intended to prepare an officer, experienced in vehicle operations, to instruct vehicle operations academic and skill training to law enforcement basic recruits as well as certified officers during agency in-service training. Students should be a graduate of the Florida General Instructor Techniques Course and have 3 years of experience as a certified criminal justice officer, or 3 years of experience in vehicle operations.

VirTra Instructor Course – 8 clock hours– mandatory only

This class is designed to familiarize students with the operation, troubleshooting, and maintenance of the VirTra Use-of-Force Simulator. Students will also learn how to facilitate agency and academy training using this system. You must be a current FDLE Certified Instructor to take this course. This course is for certified Law Enforcement and Correctional Officers only. An agency approved training authorization form must be provided before starting the class.