

# Selection Center Processing

Thank you for your interest in our academy. We have a website in place that will help guide you through the selection process ~ [www.tcpublicsafetytraining.com](http://www.tcpublicsafetytraining.com)  
Please select the first Quick Link titled "Criminal Justice Selection Center"

**Step One – Carefully read over the minimum eligibility requirements and policy manual (Found in the Important Documents Section at the bottom of the page.) If you have any questions or concerns regarding eligibility, please contact the selection center before moving any further (772-462-7961).**

**Step Two** – Determine which academy schedule (Part-time/ Full-Time) and start date you would like to apply for, check the academy calendar ( found in the Important Documents section of the website) to determine the application processing period for the academy you have selected.

**Step Three** - Print out Personal History Questionnaire (PHQ) and all supporting FDLE documents. (Also found in the important documents section at the bottom of the starting your career section) Begin completing application.

**Please Note: FDLE 75, 75A, & PAT medical approval forms, must be completed by a physician.**

**Step Four** – Register for the BAT & PAT tests. (Registration links are found in the body of the Selection Center Page of the website)

**Important PAT test Notes: The PAT test must be taken at IRSC. A medical clearance is required for participation and results are only valid for 6 months.**

**Step Five– IF WE ARE IN AN OPEN APPLICATION PROCESSING PERIOD** -After successful completion of the Personal History Questionnaire, BAT, & PAT tests you are ready to schedule an appointment with the Selection Center Coordinator, Mr. Pierre Pacheco by calling (772)462-7961.

**Step Six-** Mr. Pacheco will review your PHQ in a formal interview setting, (Please present in business attire) if everything is in order with your PHQ, testing will begin. Testing includes a background check, drug screen, polygraph, and psychological evaluation. Fees totaling \$545 are paid to IRSC, with an additional fee of \$25 cash paid directly to the drug screen lab).

\*Be prepared to handwrite a 750 word autobiography at the time of interview.

**Step Seven** - Applicants will complete a written psychological evaluation and polygraph packet while in the selection center on the day of their interview. Additional appointments for the psychological evaluation and polygraph will be scheduled for a later date.

**Step Eight** –All test results are reviewed by multiple IRSC staff members and acceptance is determined.

**Step Nine** – Accepted applicants must apply to IRSC; this is a separate process which can be completed online at [www.irsc.edu](http://www.irsc.edu) or in person at any IRSC student service center.

**Please Note:** Returning students may need to update residency if it has been more than two years since last attendance.

**Step Ten** - Financial aid (Jodi Lee 772-462-7445) or VA inquiries (Christine Denaro 772-462-7443) should begin.

**Please Note: Academy students must have health insurance coverage.**

**Questions ~ Please Contact the Selection Center (772) 462-7961**